

## **Friends of Pittville Trustee Meeting 17 November 2020 at 6.15pm (on Zoom)**

**Contributors** Trustees: Judie Hodsdon (JH), Paul Benfield (PB), Chris Archibald (CA), Andy Hopkins (AH), Philippa Howell (PH), Janina Kay (JK), Sandy Marshall (SM), Sally Thomas (ST), Henry Williams (HW)

Non-voting representative: Dennis Parsons (DP)

Minutes: Jocelyn Potter (JP)

### **1 Apologies**

JH welcomed everyone to the meeting. Apologies were received from David Richards and Robert Hyatt Williams.

### **2 Minutes of the last meeting, 13 October 2020**

These were approved as a true record.

### **3 Matters arising**

13.3 Fiona Clarke (via SM) asked to clarify that she was suggesting a video describing the historic trees in Pittville Park, for Heritage Open Days.

### **4 Appointment of officers/postholders**

Since no objections were received from members, the following were approved:

ST's appointment as trustee and (uncontested) deputy chair; the reappointment of PH, PB and HW as trustees; the reappointment of JH as chair, PB as treasurer and SM as secretary. Other posts and responsibilities remain as follows:

CA organiser of Green Space Volunteers; JK membership secretary; PH care of bird food holder; HW race day parking organiser; SM, PH and DR plant sale organisers; PH quiz night organiser; AH editor of the newsletter and Facebook page; JH website editor. JP will continue to take minutes.

### **5 Follow-up to circulation of Annual Report/Accounts**

JH reported that FoP's constitution stipulates that an AGM should be held within 15 months of the previous one. Following a decision by the trustees that the 2020 meeting should be neither physical nor digital, the annual report and accounts were circulated to members for agreement, objections and comments. Two comments were received (by JH and JK), both supportive. One, from Tom Clarke, included the suggestion that work on restoring the steps should be completed in time for the Queen's Platinum Jubilee in 2022. Since no objections were received, it is assumed that members are happy with FoP's activities and accounts for the year October 2019 – September 2020; trustees were happy to record that outcome.

JH will send a summary to members by Mailchimp, including a record of trustees' responsibilities.

**Action: JH**

## **6 AOB**

**6.1 Newsletter** In response to a question by AH, JH will provide a summary of the 'AGM', with a record of appointments and responsibilities (which could be cut if space were needed for other articles) for the next newsletter.

**Action: JH**

**6.2 Membership** JK pointed out that since no hard copy of the membership form could be circulated, revenue from membership subscriptions is about £500 down on the same time last year. She will send individual emails to members whose subscriptions have expired. JH suggested that a form could be sent out with the March newsletter, and that in the meantime appeals should be made in whatever ways are feasible – in the December newsletter, for example.

**6.3 Tarmac at the gates** Following a question by HW, JH reported that this has been replaced, but that the job was botched and needs to be redone properly. Gloucestershire Highways is pursuing this.

**6.4 Pittville Pump Room** HW reported that The Cheltenham Trust has applied to open up the balcony at the front of the building. *[Note after the meeting: This is an application by Cheltenham Borough Council to cut three sections out of the balcony in order to investigate the woodwork above the portico.]*

**7 Date of next meeting** 12 January 2021

The meeting ended at 6.40pm.