



Friends of Pittville Trustee Meeting 5 April 2022 at 5.00pm at Phoenix Centre

Present:

Trustees Sally Thomas (ST), Sarah de Buriatte (SdeB), Sandy Marshall (SM), Judie Hodsdon (JH), Philippa Howell (PH), Robert Hyatt Williams (RHW), Janina Kay (JK), Henry Williams (HW)

Minutes Philippa Howell

Apologies Andy Hopkins, Joc Potter

2. Minutes of the last trustees meeting, 18 January 2022 The minutes were accepted as a true record.

3 Matters arising not mentioned elsewhere

3.1 pavement repairs at Pittville Gates.

Work will be completed by Mike Beamish on 7 April. 20 setts obtained, 2 to be fitted, ST to store the remainder. unused setts.

Action: JK-ST

3.2 Heritage information boards

These were installed on 22 February. FOP had to re-register as a supplier to receive CBC funds. Awaiting invoice.

3.3 Race week car parking

£6,051 takings at £20 per car despite being unable to use the grass one day after D day £Two. HW suggested CBC may have new arrangements this year as there were 3 inspections during the week. Agreed to add £13K to masterplan works.

3.4 POW Award application

This has been updated and submitted. Decision expected in April.

3.5 Fundraising Talks

ST reported hoping to hold talk in early autumn Oggy Boytchev. John Simpson

Another offer to do a talk from Winchcombe auctioneer.

Joint Holst/FOP talk by Steven Blake on 8 April.

4 Finance report and draft budget

SdeB circulated accounts to 31 March. At half way point of year income is just under half that projected in the budget. Income from both subscriptions and car parking from Race week has increased. 50 people to be taken off mailings as no longer paying members, JH reported that 50 people have not paid their membership subscription due October 2021 and have been emailed to request payment. They will be removed from the mailing list if still unpaid by mid-May.

Card readers now working.

Expenditure now includes hire of meeting rooms and provision for social media expertise.

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CBC requires new forms to be completed for GSVs.

Plants to be purchased for bed 38.

Plant sale receipts to be used towards funding GSVs, to increase to £400 pa.

HW recommended purchase of FOP printed yellow vests for volunteers @£7.50 each.

Agreed.

Action HW

Confirmed that "Catering" costs of £200 cover GSVs.

Gift Aid application delayed due to [3 new memberships, the need to register 3 new officials with HMRC](#).

5 Masterplan

5.1 legal agreement for the steps

The documents were circulated prior to the meeting. The steps and the gates around the Pump Room are the subjects of separate planning applications. The work will be done in partnership with CBC, who will do the contracting authorised by Gary Dowling, Head of Property.

JH reported that three regular meetings have been held so far with work on the steps expected to begin in late summer.

5.2 Funding

Cost of steps expected to be under £50K.

FOP ~~will contribute~~ holds just over £18K from race weeks' parking. ~~It was agreed to give £13k to kick start the project, and also can apply for POW~~ [We will also look at applying for CBC Jubilee](#) -fund money.

JH reported FOP may obtain landfill money from Enover, as within 10 miles of Wingmoor Farm Landfill site, and perhaps other organisations eg Georgian Group for Georgian steps. The aim is to complete the steps in this Jubilee year.

6 Regular activities

6.1 Quiz night, 28 February

After paying the quizmaster FOP took £257. Agreed a good event for members and friends.

6.2 GSVs

Additional plants for Bed 38 -will be planted this week, provided through CBC, although FoP will pay;

6.3 Pittville History Works

Minutes of the last meeting were circulated before this meeting by SM. **6.4**

6.4 Drop-Ins

SM reported [good attendance, but that](#) the Pump Room café is noisy, with slow service and still worth looking at alternatives.

6.6 Newsletter (June)

AH has confirmed that the deadline for copy will be 15 May.

ST suggested article on newcomers to Pittville, report on fundraising at the Race week car park and Plant Sale on 7 May.

JK suggested other organisations, eg Civic Society and Holst Victorian House, with interests in the park, might provide copy. PH to compile a list of organisations to email FoP newsletter.

7. Future events

7.1 Steven Blake talk 8 April

Joint Holst/FoP talk by Steven Blake on 8 April likely split of takings 75/25%. FoP providing volunteers on the night.

7.2 Plant sale, 7 May

SM, PH and David Richards (DR) as a contact with nurseries; SM has ~~obtained~~ [obtained](#) permission from CBC. HW will be away so will give key to pavilion to ST who can store the FoP tables the gazebo, and A boards. HW, ST, PH, DR, ST.

ST has large decorative pot as a raffle prize. Raffle tickets from Poundland, HW advised £2 per strip, cash only. JK to organise raffle ~~or~~ [tombola](#). ~~with JK/ST will decide which, and inform PH for the fliers-~~

Action: HW, SM, PH, DR, ST, JK

7.3 HODs 9-18 September

Ideas invited. Possible repeat openings of electricity substation by the Gates and Constantinou's cellar.

ST will speak to Laurie Bell Cheltenham Trust, about possibility of opening up the Pump Room pump machinery.

Action: All

7.4 Platinum Jubilee fund

~~The Holst suggested a joint application. As agreed FoP will be looking at an application for the Steps so ST will discuss ST to speak to with Hilary Simpson.~~

8. Strategy meeting

Agreed Tues 7 June ~~5pm~~. ~~To discuss subgroups' s' workwork and succession plan.~~ ~~Venue TBA.~~

9. Pittville Pump Room Revival Reintegration

PPRR have asked if FoP would consider them reintegrating after a change of focus. General agreement as long as PPRR comply with FoPs ethos of partnership. ~~JH suggested ST should raise this in discussion with to discuss when she meets~~ Laurie Bell.

Action ST

10 AOB

ST reported that Channel 5 ~~TvV~~ may want to visit Cheltenham with "Pam Ayres in the Cotswolds" programme.

FoP need to [look at sourcing recruit](#) a social media person.

Graffiti on the stonework of the Gates has been cleaned off but needs specialist treatment. AH has offered stonemason contacts.

More graffiti on the Scout hut signs.

11 Dates of next meetings

7 May (Strategy meeting with sub-committees' s' proposals); 19 July 2022 (full meeting)

The meeting ended at 6.27pm.