## Friends of Pittville Privacy Notice

## FOP will

- Comply with the data protection laws of the UK.
- Only collect personal data (name, address, email address) for the purposes of the administration of FOP and its activities (Green Space Volunteers are asked to supply additional information for health and safety purposes).
- Only contact an individual by email if they have expressly supplied their email addresses. A member can withdraw that permission at any time by 'unsubscribing' or contacting FOP (membership@friendsofpittville.org.uk).
- Look after the data securely and notify members immediately if there has been a data breach.
- Allow a member to inspect the data held about them and, if necessary, amend or delete all or part of the data.
- Review data regularly, and when no longer needed for the administration of FOP, delete and destroy it so that it cannot be accessed in future.
- Not pass the data to a third party without the member's explicit consent to do so.

A copy of FOP's data processing policy, which gives additional detail, can be seen on the website (<a href="www.friendsofpittville.org.uk">www.friendsofpittville.org.uk</a>).

Any queries about this notice or the policy should be addressed to membership@friendsofpittville.org.uk.